

LABORATORY SAFETY DECLARATION FORM

Name : _____

Matric Nu./ Identity Card Nu. : _____

Identity Card Nu. : _____

Faculty : _____

Purpose (FYP, Research) : _____

This declaration form must be read together with the Laboratory Safety Regulation Book and UniSZA Rules & Regulations. Please be careful and understand the contents before sign it. This declaration is a pre-requisite for permission to use the laboratory.

1. **SAFETY IS PRIORITY.** The laboratory user must read, understand and comply all the laboratory rules and regulations.
2. Student is not allowed to enter and use the CLMC Laboratory without the written permission from CLMC Director, CLMC Laboratory Coordinator and authorized officers. Individual without written permission is prohibited to enter the laboratory for any purpose.
3. The laboratory users are subjected to wear covered footwear at all the times in the lab. Thongs, sandal, high heel and etc. are prohibited. A clean 'LAB COAT' must be worn at all times in the laboratory.
4. The laboratory users must ensure that all the laboratory equipment is in optimum condition before using it to run the experiment. Any damages should be report to the in-charge officer immediately.
5. The Laboratory users must ensure that the working space and equipment in the laboratory are clean, tidy and in orderly. All equipments and apparatus used should be cleaned according to the proper procedures and places and arranged in the proper place.
6. Unauthorized experimentation in the laboratory is strictly forbidden. Do not leave your experiment without supervision/ unattended.
7. The laboratory user must take all the necessary safety precautions to minimize the risk of accident on themselves as well as other laboratory users.
8. Be aware the location and procedures to use the laboratory safety equipments such as emergency shower/eye wash station, emergency alarm, fire extinguishers and personal protective equipment.

9. Report any accident, injuries, fire or explosion to the laboratory officer immediately.
10. In an emergency, move quickly and carefully from the laboratory to the designated assembly area.
11. The laboratory users must comply all the written laboratory rules as well as verbal instruction from laboratory officer from time to time.
12. The laboratory users must respect and give full cooperation to the laboratory officer.
13. The utilization of chemicals, reagents, consumable materials and other materials must be prudent and in optimum usage. Any waste or abuse of laboratory materials is prohibited and a serious offense.
14. CLMC reserves the right from time to time to not permitted any entry to the lab when necessary without prior notice for the purpose of computation of stocks, audits, laboratory arrangement and so on.
15. If the laboratory user unable to comply the Laboratory Safety Regulation, The Laboratory Management is allowed to:
 - All laboratory users are in denial to enter the laboratory.
 - Prevent/Suspend the non-compliant individual from enter and use the laboratory.
 - Retract any privileges given.
 - Report any individual/group wrongdoing for further action by UniSZA Management.

I have read, review and understand the contents of this declaration as well as the Rules and Regulation Book. Thus, I agree and promise to comply this declaration and all the laboratory safety regulations. I am aware that if I unable to comply this declaration, I will be subjected to appropriate action. I understand and agree that UniSZA and its' officers will not be responsible for any accident, injury, infection, death or any accident because of my negligence.

Signed by Name : Matric No./Identity Card Nu. :	Witnessed by : (Academic Advisor) Name : Official Stamp :
Witnessed by : (Main Supervisor) Name : Official Stamp :	Approved by: (CLMC Laboratory Management) Name : Official Stamp :