

# SISTEM ILMU (Integrated Library Management Utility)

## PANDUAN PENCARIAN BUKU (WEBOPAC)

WebOPAC (Web Online Public Access Catalog)

Tujuan:-

1. Membantu pencarian bahan (information retrieval) yang lebih efektif dan mudah.
2. Memudahkan untuk menyemak buku-buku serta bahan lain yang terdapat di Perpustakaan UniSZA.
3. Dapat mengetahui samada bahan yang dikehendaki terdapat di dalam koleksi ataupun sebaliknya
4. Dapat mengetahui lokasi dan status bahan samada bahan terdapat di rak atau telah dipinjam.

Perkhidmatan ini boleh dicapai melalui komputer yang mempunyai internet akses



# TEKNIK PENCARIAN BAHAN MENGGUNAKAN WEBOPAC

Langkah 1

1. Klik Carian Buku | Bahan Perpustakaan



The screenshot shows the library website interface. At the top, there is a navigation bar with icons for Home, Profil, Perkhidmatan, Katalog, Panduan, and E-Sumber. Below this is a search bar and a date indicator 'RABU, 27 NOVEMBER 2013'. The main content area features a large banner image of the library building. Below the banner, there is a section titled 'INFO | HEBAHAN' with a link to a research quiz. The 'FOKUS' section contains several icons representing different services: 'KEAHLIAN PERPUSTAKAAN', 'BAGAIMANA? MANUAL', 'PANGKALAN DATA E-BUKU E-JURNAL', 'CARIAN BUKU | BAHAN PERPUSTAKAAN' (highlighted with a red circle and an arrow pointing to it with the text 'Klik di sini'), 'CARIAN PERTAS PEPERIKSAAN KERTAS PERSIDANGAN', and 'PANDUAN PENYELIDIK'. To the right of the 'FOKUS' section is a 'WAKTU PERKHIDMATAN' section listing opening hours for three campuses: KAMPUS GONG BADAK, KAMPUS KOTA, and KAMPUS TEMBILA. At the bottom, there are links for 'PANGKALAN DATA PERCUBAAN', 'BORANG PENILAIAN PANGKALAN DATA PERCUBAAN', 'OECDiLibrary', 'IEEE Xplore - Conference Alerts', and 'Koleksi Terkini'.

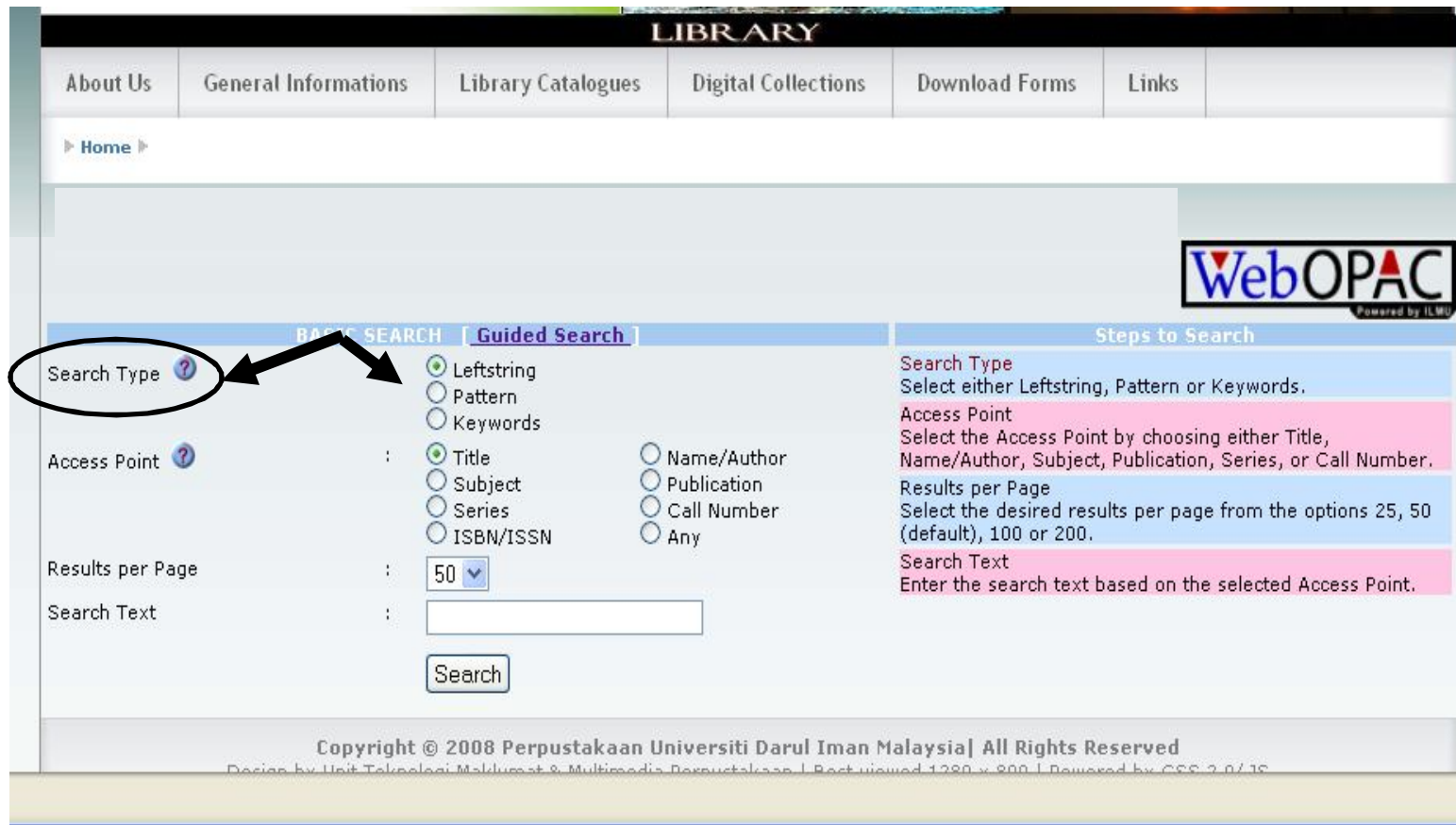


## Sambungan...webopac

### Langkah 2

#### Search Type atau Jenis Pencarian

Klik samada **Leftstring**, **Pattern** atau **Keywords**.



The screenshot displays the WebOPAC search interface. At the top, there is a navigation menu with links for 'About Us', 'General Informations', 'Library Catalogues', 'Digital Collections', 'Download Forms', and 'Links'. Below the menu is a 'Home' link. The main content area is titled 'LIBRARY' and features the 'WebOPAC' logo. The search interface is divided into two main sections: 'BASIC SEARCH' and 'Guided Search'. The 'Search Type' dropdown menu is circled in red, and two arrows point to the 'Leftstring', 'Pattern', and 'Keywords' radio button options. The 'Access Point' section includes radio buttons for 'Title', 'Subject', 'Series', 'ISBN/ISSN', 'Name/Author', 'Publication', 'Call Number', and 'Any'. The 'Results per Page' is set to 50, and there is a 'Search Text' input field. A 'Search' button is located below the input field. To the right of the search options, a 'Steps to Search' section provides instructions for each field: 'Search Type' (Select either Leftstring, Pattern or Keywords), 'Access Point' (Select the Access Point by choosing either Title, Name/Author, Subject, Publication, Series, or Call Number), 'Results per Page' (Select the desired results per page from the options 25, 50 (default), 100 or 200), and 'Search Text' (Enter the search text based on the selected Access Point).

LIBRARY

About Us | General Informations | Library Catalogues | Digital Collections | Download Forms | Links

Home

WebOPAC  
Powered by ILWU

BASIC SEARCH | **Guided Search**

Search Type ?

Access Point ?

Results per Page

Search Text

Search

Steps to Search

**Search Type**  
Select either Leftstring, Pattern or Keywords.

**Access Point**  
Select the Access Point by choosing either Title, Name/Author, Subject, Publication, Series, or Call Number.

**Results per Page**  
Select the desired results per page from the options 25, 50 (default), 100 or 200.

**Search Text**  
Enter the search text based on the selected Access Point.

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Design by Unit Teknologi Maklumat & Multimedia Perpustakaan | Resized to 1280 x 800 | Powered by CSS 2.0/1.6

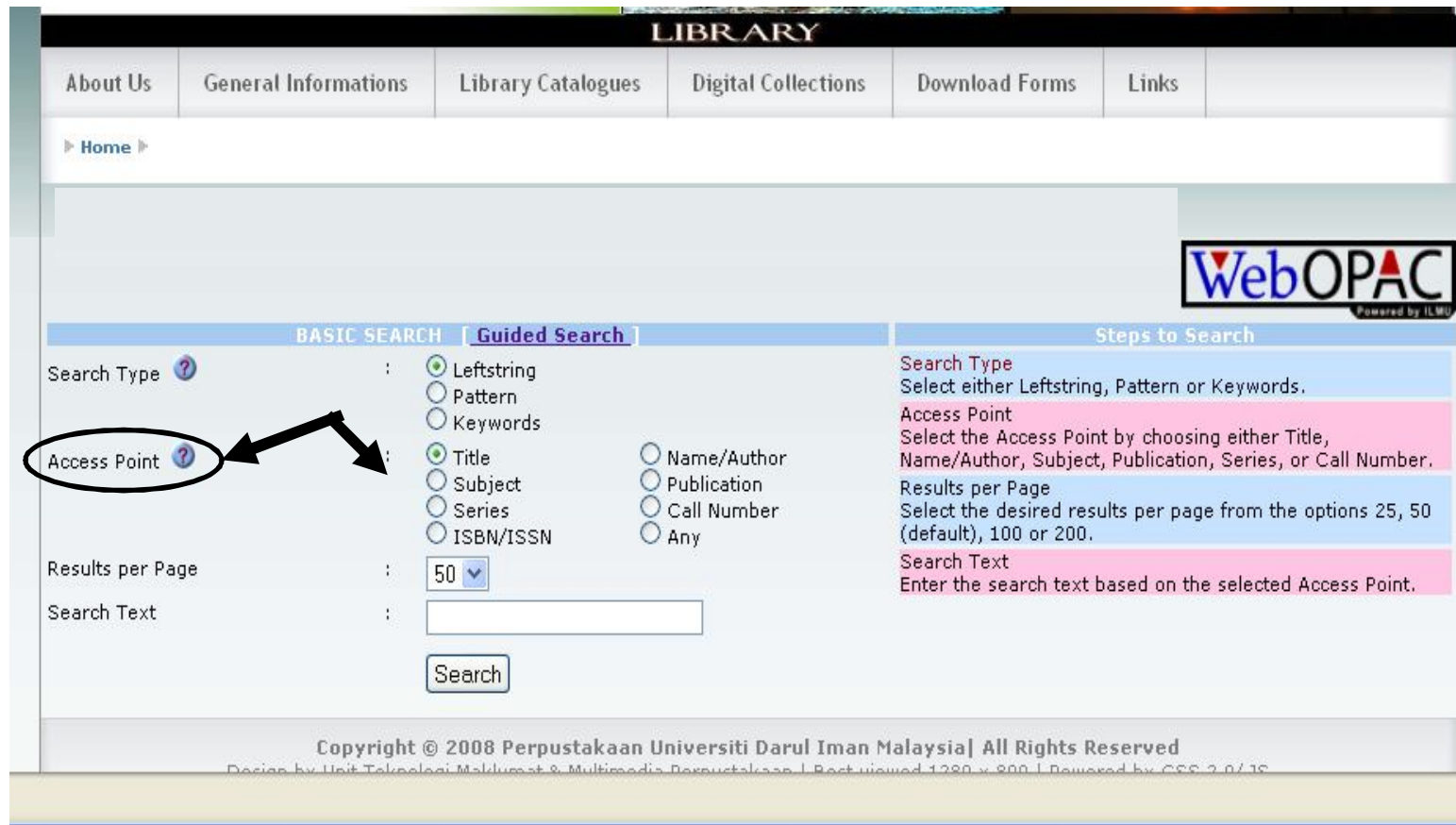


## Sambungan...webopac

Langkah 3

### Access Point

Klik samada **Name, Title, Subject, Series, Call No.,** atau **ISBN**



The screenshot displays the WebOPAC search interface. At the top, there is a navigation menu with links: About Us, General Informations, Library Catalogues, Digital Collections, Download Forms, and Links. Below the menu is a 'Home' link. The main content area is titled 'LIBRARY' and features the 'WebOPAC' logo. The search interface is divided into two main sections: 'BASIC SEARCH' and 'Guided Search'. The 'Access Point' section is highlighted with a pink background. It includes a 'Search Type' dropdown menu with options: Leftstring (selected), Pattern, and Keywords. The 'Access Point' dropdown menu is circled in red, and a black arrow points to it. The 'Access Point' options are: Title (selected), Subject, Series, ISBN/ISSN, Name/Author, Publication, Call Number, and Any. The 'Results per Page' dropdown menu is set to 50. The 'Search Text' input field is empty. A 'Search' button is located below the input field. The 'Steps to Search' section provides instructions: 'Search Type: Select either Leftstring, Pattern or Keywords.', 'Access Point: Select the Access Point by choosing either Title, Name/Author, Subject, Publication, Series, or Call Number.', 'Results per Page: Select the desired results per page from the options 25, 50 (default), 100 or 200.', and 'Search Text: Enter the search text based on the selected Access Point.'

LIBRARY

About Us | General Informations | Library Catalogues | Digital Collections | Download Forms | Links

Home

WebOPAC  
Powered by ILWU

BASIC SEARCH | Guided Search

Search Type ? :  Leftstring  
 Pattern  
 Keywords

Access Point ? :  Title  Name/Author  
 Subject  Publication  
 Series  Call Number  
 ISBN/ISSN  Any

Results per Page : 50

Search Text :

Search

Steps to Search

Search Type  
Select either Leftstring, Pattern or Keywords.

Access Point  
Select the Access Point by choosing either Title, Name/Author, Subject, Publication, Series, or Call Number.

Results per Page  
Select the desired results per page from the options 25, 50 (default), 100 or 200.

Search Text  
Enter the search text based on the selected Access Point.

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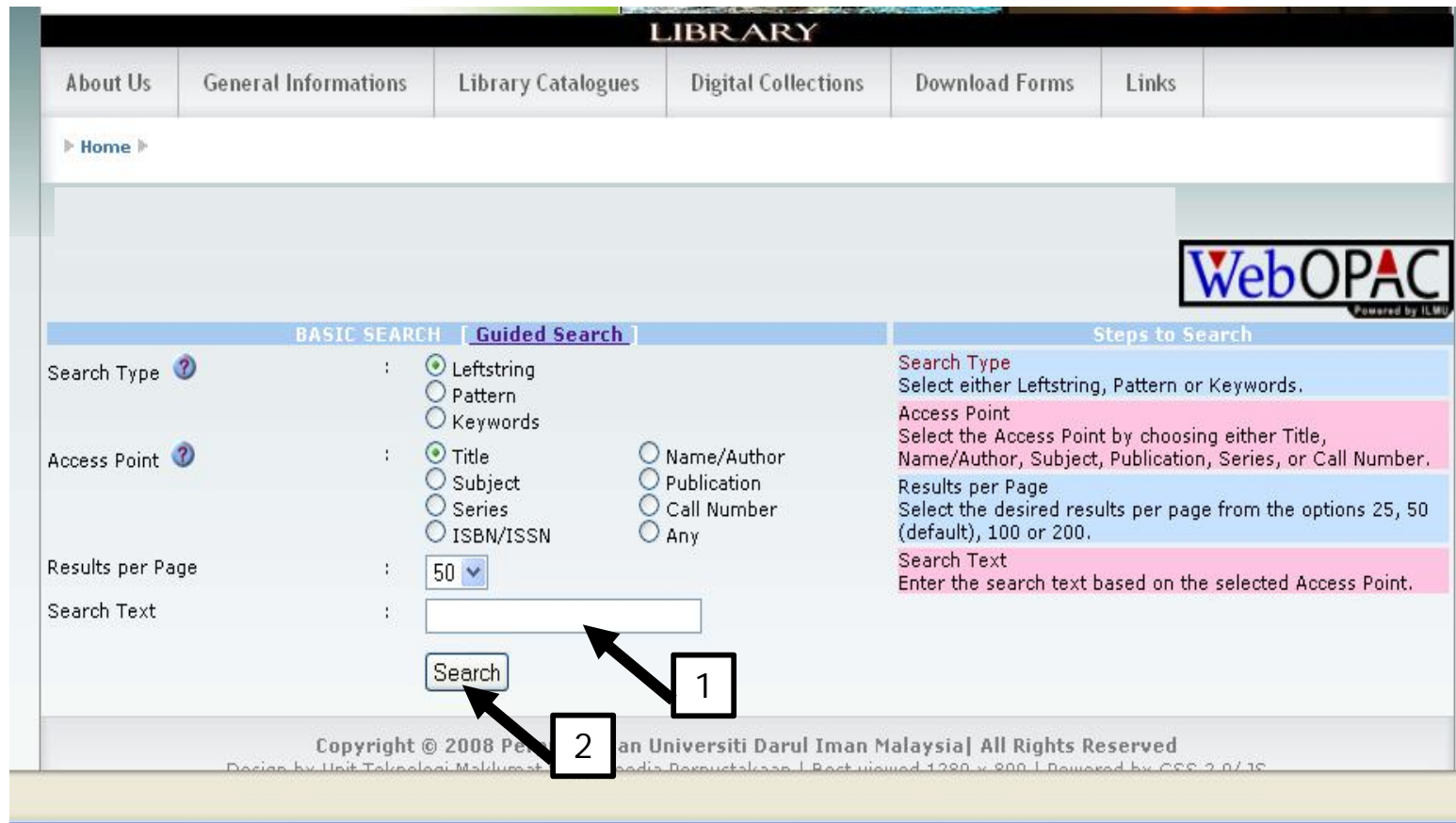




## Sambungan...webopac

### Langkah 4

1. Taip judul bahan yang dikehendaki.
2. Klik **Search**



LIBRARY

About Us | General Informations | Library Catalogues | Digital Collections | Download Forms | Links

Home

WebOPAC  
Powered by ILWU

BASIC SEARCH | Guided Search

Search Type ? :  Leftstring  
 Pattern  
 Keywords

Access Point ? :  Title  Name/Author  
 Subject  Publication  
 Series  Call Number  
 ISBN/ISSN  Any

Results per Page : 50

Search Text :

Search

Steps to Search

Search Type  
Select either Leftstring, Pattern or Keywords.

Access Point  
Select the Access Point by choosing either Title, Name/Author, Subject, Publication, Series, or Call Number.

Results per Page  
Select the desired results per page from the options 25, 50 (default), 100 or 200.

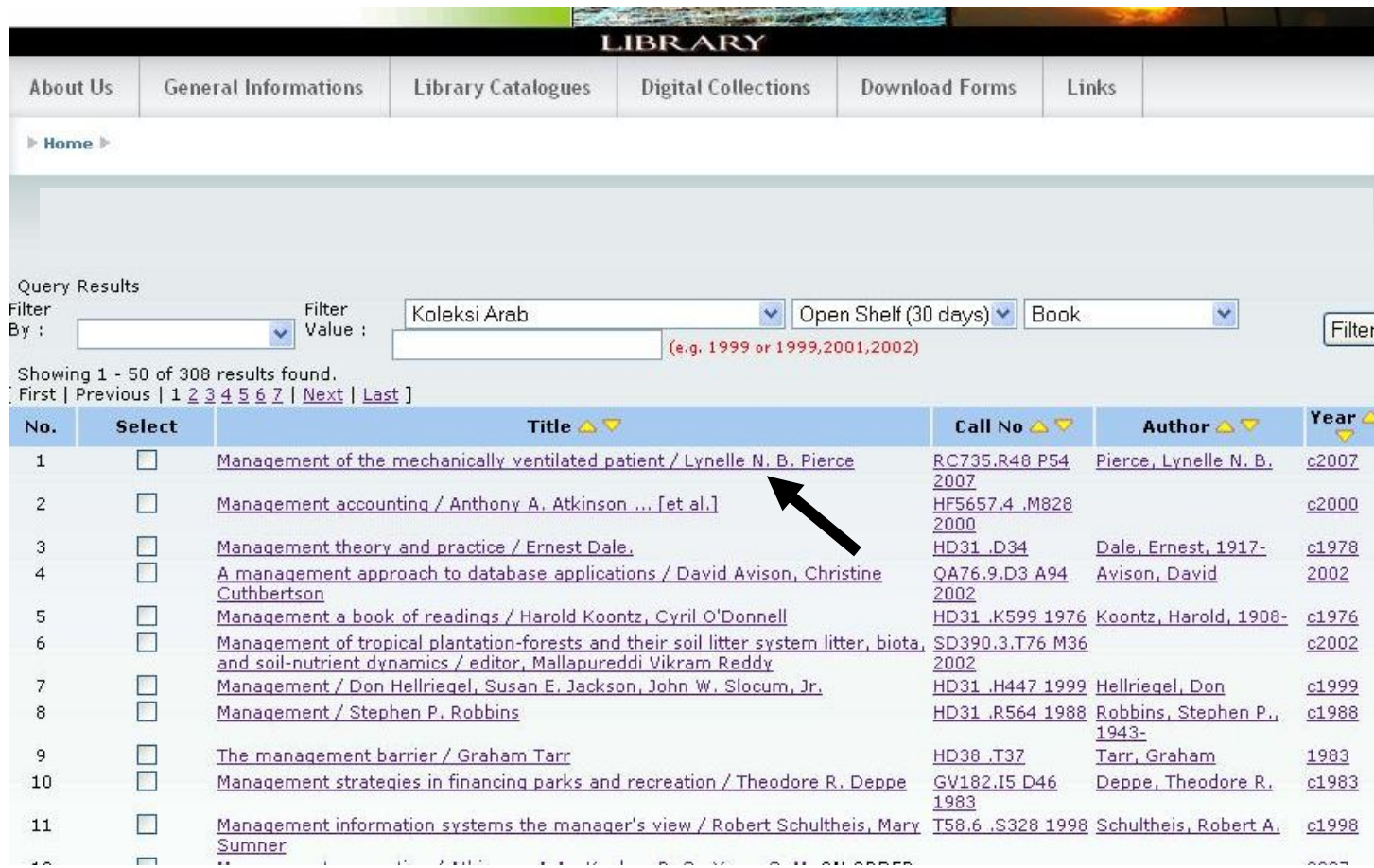
Search Text  
Enter the search text based on the selected Access Point.

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## Sambungan...webopac

### Langkah 5

Sekiranya ada, judul bahan akan tertera pada skrin. Klik pada judul yang dikehendaki.



The screenshot displays a library webopac interface. At the top, there is a navigation menu with options: About Us, General Informations, Library Catalogues, Digital Collections, Download Forms, and Links. Below the menu, there is a search bar and a filter section. The search results are displayed in a table with columns: No., Select, Title, Call No., Author, and Year. An arrow points to the title of the first result.

LIBRARY

About Us | General Informations | Library Catalogues | Digital Collections | Download Forms | Links

Home

Query Results

Filter By : [ ] Filter Value : Koleksi Arab [v] Open Shelf (30 days) [v] Book [v] [Filter]

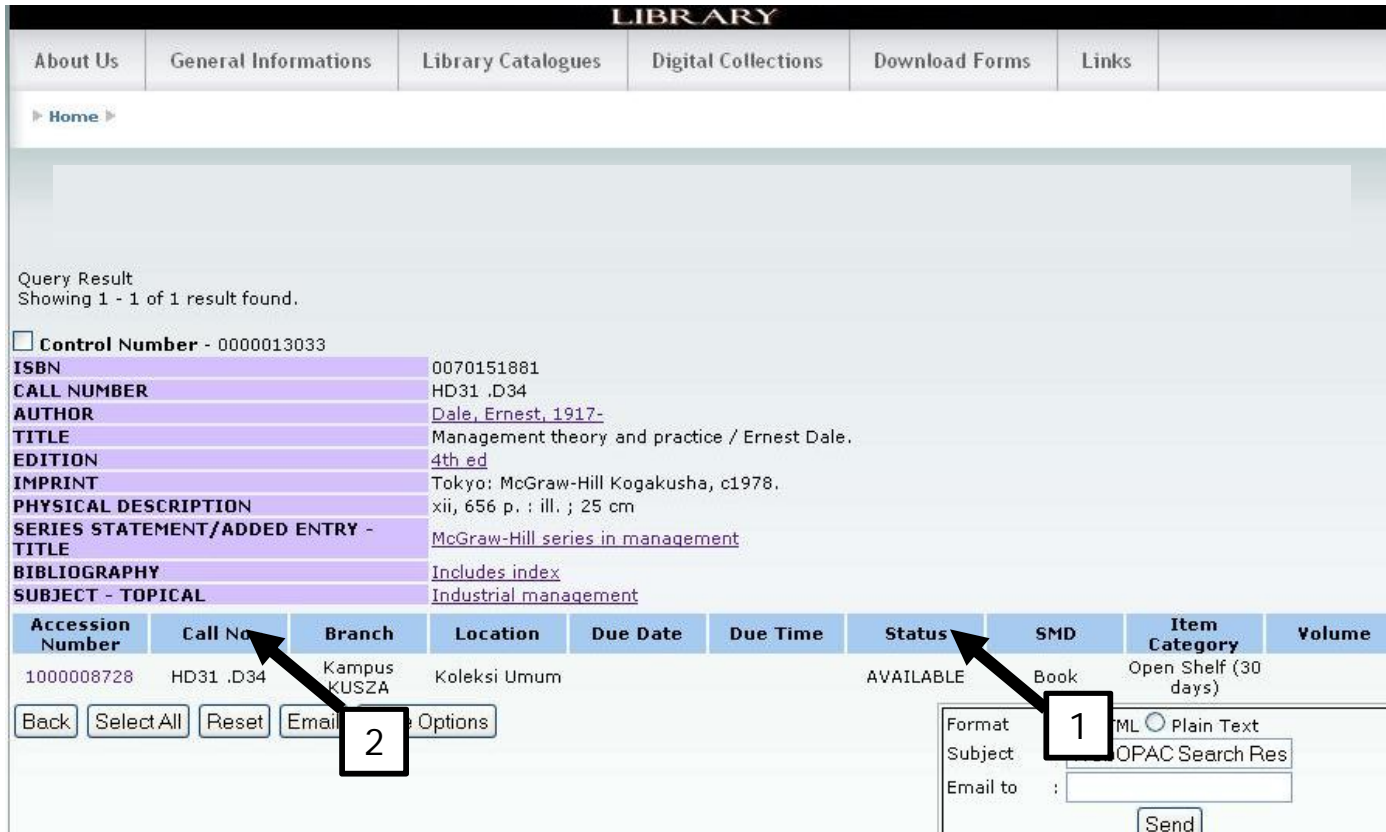
Showing 1 - 50 of 308 results found.  
[First] [Previous] [1] [2] [3] [4] [5] [6] [7] [Next] [Last]

No.	Select	Title	Call No.	Author	Year
1	<input type="checkbox"/>	<a href="#">Management of the mechanically ventilated patient / Lynelle N. B. Pierce</a>	RC735.R48 P54 2007	Pierce, Lynelle N. B.	c2007
2	<input type="checkbox"/>	<a href="#">Management accounting / Anthony A. Atkinson ... [et al.]</a>	HF5657.4 .M828 2000		c2000
3	<input type="checkbox"/>	<a href="#">Management theory and practice / Ernest Dale.</a>	HD31 .D34	Dale, Ernest, 1917-	c1978
4	<input type="checkbox"/>	<a href="#">A management approach to database applications / David Avison, Christine Cuthbertson</a>	QA76.9.D3 A94 2002	Avison, David	2002
5	<input type="checkbox"/>	<a href="#">Management a book of readings / Harold Koontz, Cyril O'Donnell</a>	HD31 .K599 1976	Koontz, Harold, 1908-	c1976
6	<input type="checkbox"/>	<a href="#">Management of tropical plantation-forests and their soil litter system litter, biota, and soil-nutrient dynamics / editor, Mallapureddi Vikram Reddy</a>	SD390.3.T76 M36 2002		c2002
7	<input type="checkbox"/>	<a href="#">Management / Don Hellriegel, Susan E. Jackson, John W. Slocum, Jr.</a>	HD31 .H447 1999	Hellriegel, Don	c1999
8	<input type="checkbox"/>	<a href="#">Management / Stephen P. Robbins</a>	HD31 .R564 1988	Robbins, Stephen P., 1943-	c1988
9	<input type="checkbox"/>	<a href="#">The management barrier / Graham Tarr</a>	HD38 .T37	Tarr, Graham	1983
10	<input type="checkbox"/>	<a href="#">Management strategies in financing parks and recreation / Theodore R. Deppe</a>	GV182.I5 D46 1983	Deppe, Theodore R.	c1983
11	<input type="checkbox"/>	<a href="#">Management information systems the manager's view / Robert Schultheis, Mary Sumner</a>	T58.6 .S328 1998	Schultheis, Robert A.	c1998

## Sambungan...webopac

### Langkah 6

1. Seterusnya klik pada judul bahan yang tertera pada skrin dan lihat pada **Status** untuk mengetahui status bahan samada boleh dipinjam ataupun telah dipinjam oleh pengguna lain.
2. Kemudian catit **Call No.** untuk mendapatkan nombor panggilan.
3. Klik **Close** untuk proses Tamat



LIBRARY

About Us | General Informations | Library Catalogues | Digital Collections | Download Forms | Links

Home

Query Result  
Showing 1 - 1 of 1 result found.

Control Number - 0000013033

ISBN 0070151881  
CALL NUMBER HD31 .D34  
AUTHOR Dale, Ernest, 1917-  
TITLE Management theory and practice / Ernest Dale.  
EDITION 4th ed  
IMPRINT Tokyo: McGraw-Hill Kogakusha, c1978.  
PHYSICAL DESCRIPTION xii, 656 p. : ill. ; 25 cm  
SERIES STATEMENT/ADDED ENTRY - TITLE McGraw-Hill series in management  
BIBLIOGRAPHY Includes index  
SUBJECT - TOPICAL Industrial management

Accession Number	Call No.	Branch	Location	Due Date	Due Time	Status	SMD	Item Category	Volume
1000008728	HD31 .D34	Kampus KUSZA	Koleksi Umum			AVAILABLE	Book	Open Shelf (30 days)	

Back | Select All | Reset | Email | Options

Format:  HTML  Plain Text  
Subject: OPAC Search Res  
Email to:   
Send

Callout 1 points to the 'Status' field (AVAILABLE).  
Callout 2 points to the 'Call No.' field (HD31 .D34).